

MANCHESTER-SHORTSVILLE CENTRAL SCHOOL DISTRICT  
1506 Route 21, Shortsville, NY 14548  
Board of Education

Regular Session

December 13, 2017

6:00 PM

**Members Present:**

Kristin Gray, President  
Jennifer Speers, Vice President  
Martha Flower (Entered at 6:06 p.m.)  
Barbara Gardner  
Amanda MacNamara  
Eric Schaertl  
Richard Vienna

**Others Present:**

Charlene Dehn, Superintendent  
Kimberly Brown, Board Clerk

**Members Absent:**

None

**CALL TO ORDER:**

The scheduled monthly meeting of the Manchester-Shortsville Central School District Board of Education was called to order on December 13, 2017, in Room 125 at approximately 6:00 p.m. by President Gray.

**I. PUBLIC COMMENT:**  
None

**II. AUDIT COMMITTEE MEETING:**  
A meeting of the Audit Committee was called to order by President Gray on December 13, 2017, at 6:01 p.m. to review the Extra Classroom/Single Audit Report for the year ending June 30, 2017.

It was moved by Richard Vienna, seconded by Eric Schaertl, and carried unanimously: RESOLVED, that the Audit Committee hereby stands adjourned at approximately 6:03 p.m.

**III. APPROVAL OF MINUTES:**  
A motion by Jennifer Speers, seconded by Eric Schaertl, and unanimously approved: RESOLVED, that the minutes of the November 8, 2017, Board of Education regular meeting be approved as presented.

**IV. OLD BUSINESS:**  
Policies 3<sup>rd</sup> Reading  
#1120 – Board of Education: Qualifications, Numbers and Terms of Office

#1330 Appointments and Designations by the Board

A motion by Eric Schaertl, seconded by Jennifer Speers, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to adopt the following policy #1330 – Appointments and Designations by the Board.

**V. PERSONNEL REPORT:**

**Resignations**

It was moved by Eric Schaertl, seconded by Richard Vienna, and unanimously approved: RESOLVED, that upon the recommendation of the Superintendent, to accept with regret, the resignation of Charles Vogt, Head Bus Driver, effective, December 6, 2017.

Opt out Energy Exemption

A motion by Eric Schaertl, seconded by Richard Vienna, and unanimously approved: BE IT RESOLVED, that the Board of Education of the Manchester-Shortsville Central School District hereby resolves to opt out of the exemption under New York State Real Property Tax Law § 487 for solar or wind energy systems or farm waste energy systems within its jurisdiction; that the Board hereby authorizes and directs the Superintendent to file a copy of this resolution with the New York State Department of Taxation and Finance and with the New York State Energy Research and Development Authority (NYSERDA); and that the Board further authorizes and directs the Superintendent to take all other actions necessary and proper to effect this resolution.

Extra Classroom Audit/Single Audit Approval

A motion by Eric Schaertl, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Audit Committee to accept the Extra Classroom Audit Report and the Corrective Action Plan for the year ending June 30, 2017.

A motion by Eric Schaertl, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Audit Committee to accept the Single Audit Report for the year ending June 30, 2017.

Waste Removal Bid for 2018

A motion by Eric Schaertl, seconded by Martha Flower, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to accept the bid from K&D of Newark as the lowest responsible bidder for waste removal services for the 2018 calendar year.

| Vendor              | 8-10 Yd Trash |
|---------------------|---------------|
| K&D Disposal        | \$ 940.00     |
| Casella Waste Mgmt. | \$ 1,178.00   |

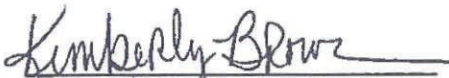
Newsletter Printing Bid for 2018

A motion by Eric Schaertl, seconded by Richard Vienna, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to accept the bid from Penny Lane Printing of Avon as the lowest responsible 20-page bidder for the publication of the District newsletter for the 2018 calendar year.

| Vendor                | 20-Page Newsletter<br>Bid Amount |
|-----------------------|----------------------------------|
| Penny Lane Printing   | \$ 915.72                        |
| Courier Printing Corp | \$ 1,623.00                      |

**ADJOURNMENT:**

Moved by Eric Schaertl, seconded by Richard Vienna, and carried unanimously: RESOLVED, that the Board hereby stands adjourned at approximately 6:32 p.m.

  
Kimberly Brown, Board Clerk