



**NYSERDA**

**KATHY HOCHUL**  
Governor

**RICHARD L. KAUFFMAN**  
Chair

**DOREEN M. HARRIS**  
President and CEO

**Instructions:** Please fill out the form below. Please note the required fields. When complete, please email form to Gail Swire at [Gail.Swire@nyserda.ny.gov](mailto:Gail.Swire@nyserda.ny.gov) and the CES Inbox at [ces@nyserda.ny.gov](mailto:ces@nyserda.ny.gov).

**Required Fields\***

**CUSTOMER INFORMATION**

**Company Name\*:** \_\_\_\_\_

**D/B/A (if applicable):** \_\_\_\_\_

**Street Address\*:** \_\_\_\_\_

**City\*:** \_\_\_\_\_ **State\*:** \_\_\_\_\_ **ZIP Code\*:** \_\_\_\_\_

**Company Website:** \_\_\_\_\_

**Describe the nature of your business\*:** \_\_\_\_\_

Contact Person Information

**Contact Name\*:** \_\_\_\_\_ **Job Title\*:** \_\_\_\_\_

**Primary Phone\*:** \_\_\_\_\_ **Secondary Phone\*:** \_\_\_\_\_

**E-Mail\*:** \_\_\_\_\_

Billing Contact Information

**Billing Contact Name\*:** \_\_\_\_\_ **Primary Phone\*:** \_\_\_\_\_

**Company Address\*:** \_\_\_\_\_

**City\*:** \_\_\_\_\_ **State\*:** \_\_\_\_\_ **ZIP Code\*:** \_\_\_\_\_

**Billing Contact E-Mails\*:** \_\_\_\_\_

**New York State Energy Research and Development Authority**

**Albany**  
17 Columbia Circle, Albany, NY 12203-6399  
(P) 1-866-NYSERDA | (F) 518-862-1091  
nyserda.ny.gov | info@nyserda.ny.gov

**Buffalo**  
726 Exchange Street  
Suite 821  
Buffalo, NY  
14210-1484  
(P) 716-842-1522  
(F) 716-842-0156

**New York City**  
1359 Broadway  
19th Floor  
New York, NY  
10018-7842  
(P) 212-971-5342  
(F) 518-862-1091

**West Valley Site  
Management Program**  
9030-B Route 219  
West Valley, NY  
14171-9500  
(P) 716-942-9960  
(F) 716-942-9961



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**SIGNATURE**

**Client Signature\*:** \_\_\_\_\_ **Date\*:** \_\_\_\_\_

**Print Name\*:** \_\_\_\_\_

**Title\*:** \_\_\_\_\_

**NYSERDA Information (To be completed by NYSERDA Staff Only)**

**Customer Number (provided by NYSERDA):** \_\_\_\_\_

**Contract Type:** \_\_\_\_\_ **Contract Term:** \_\_\_\_\_

**Anticipated Contract Value:** \$ \_\_\_\_\_

**Date Submitted for Review:** \_\_\_\_\_ **Requested Deadline:** \_\_\_\_\_

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