

How to Submit For Performance Payment Recoupment



Contractors seeking to receive recoupment of performance payments for Non-Emergency Disconnection due to Utility Work must provide notification to commercial.industrialpv@nyserdera.ny.gov prior to the Anniversary Date of the project.

Contractors must provide the below documentation for review to commercial.industrialpv@nyserdera.ny.gov within 30 days of the Anniversary Date or the recoupment request will be denied. The email must provide a summary of the dates of the downtime, the PVWatts estimated production for the downtime, and the performance payment recoupment being requested. For projects that have already completed their performance periods, notice and submission must be provided within 90 days from June 6, 2022.

Documentation Required	Explanation
Confirmation of Non-Emergency Disconnection for Utility Work	<p>Email confirmation from the Utility of the Non-Emergency Disconnection for Utility Work including the project application or CESIR ID number and the specific dates the system was offline.</p> <p style="text-align: center;">OR, if eligible</p> <p>For projects with down times prior to June 6, 2022, an attestation may be provided by the Contractor if the utility confirmation is not available.</p>
Hourly excel data of PVWatts for the time the project was offline, with the production totaled, and the performance payment value being requested.	<p>The PVWatts data should match the project component data in Salesforce with a standardized loss factor of 14.08% for all projects.</p> <p>Production Calculations</p> <p>Projects in Blocks 1-11 $(\text{missing kWh production}) * (\text{PBI Rate } \\$/\text{kWh}) * (75\%) = \text{Incentive Payment}$</p> <p>Projects in Block 12 and Later $(\text{missing kWh production}) * (\text{PBI Rate } \\$/\text{kWh}) = \text{Incentive Payment}$</p>
Hourly excel data of corresponding no production from the DER reporting site	<p>The DER site data should match the time period that the system was offline. Provide the data for the entire performance period that the system was offline for, and highlight the specific dates the system was offline.</p>

Once the documentation has been approved by the NYSERDA Project Manager, the payment will be dispersed in one of the following ways:

- For Projects that have completed their performance period, the contractor will be required to submit an invoice via NYSERDA's Invoice Portal.
- For projects that are already in their second-year performance period and receiving recoupment for down time that occurred during their first-year performance period, the payment will be incorporated into their second-year performance payment.
- For projects that are receiving recoupment for down time during the current performance period, the payment will be incorporated into that year's performance payment.