

NYGATS Training: RES Project Certification Application

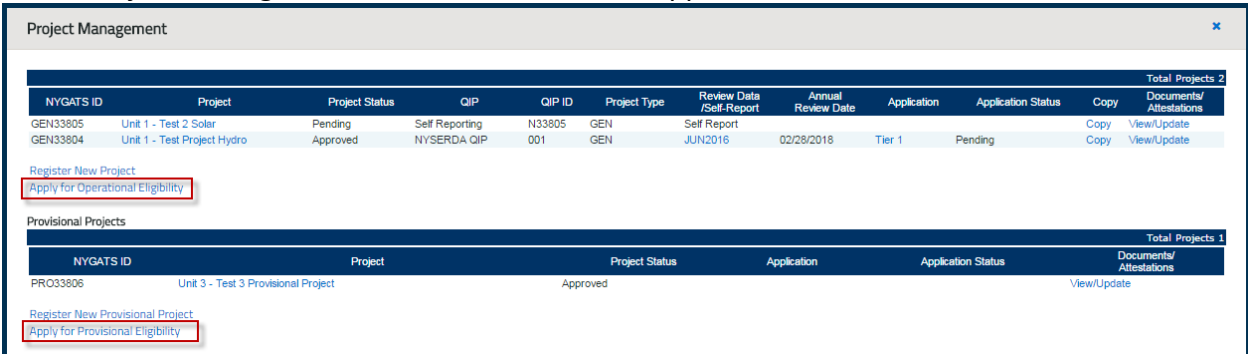
Introduction:

This training document will walk the user through the steps needed to submit a RES Project Certification Application for Operational and Provisional Projects in the New York Generation Attribute Tracking System (NYGATS). Please refer to the NYGATS Operating Rules for additional information on all rules governing the registration and use of your NYGATS Account. Any questions about the registration of a project or the use of NYGATS can be directed to:

NYGATS Administrator
NYGATS@apx.com
408-643-0167

Applying for RES Certification for NYSERDA Staff Review

1. Both Operational and Provisional Projects can be submitted to NYSERDA for RES Certification using the **Apply for Operational Eligibility** or **Apply for Provisional Eligibility** links. In order to submit a project for RES Certification, the project needs to be registered in the Project Management Module and set to an Approved status.



The screenshot shows the 'Project Management' interface. It contains two tables: one for Operational Projects and one for Provisional Projects. The Operational Projects table has columns for NYGATS ID, Project, Project Status, QIP, QIP ID, Project Type, Review Date / Self-Report, Annual Review Date, Application, Application Status, Copy, and Documents/Attestations. Two rows are shown: GEN33805 (Unit 1 - Test 2 Solar, Pending) and GEN33804 (Unit 1 - Test Project Hydro, Approved). Below the table are links for 'Register New Project' and 'Apply for Operational Eligibility'. The Provisional Projects table has columns for NYGATS ID, Project, Project Status, Application, Application Status, and Documents/Attestations. One row is shown: PRO33806 (Unit 3 - Test 3 Provisional Project, Approved). Below this table are links for 'Register New Provisional Project' and 'Apply for Provisional Eligibility'.

NYGATS ID	Project	Project Status	QIP	QIP ID	Project Type	Review Date / Self-Report	Annual Review Date	Application	Application Status	Copy	Documents/Attestations	Total Projects 2
GEN33805	Unit 1 - Test 2 Solar	Pending	Self Reporting	N33805	GEN	Self Report				Copy	View/Update	
GEN33804	Unit 1 - Test Project Hydro	Approved	NYSERDA QIP	001	GEN	JUN2016	02/28/2018	Tier 1	Pending	Copy	View/Update	

Register New Project
[Apply for Operational Eligibility](#)

NYGATS ID	Project	Project Status	Application	Application Status	Documents/Attestations	Total Projects 1
PRO33806	Unit 3 - Test 3 Provisional Project	Approved			View/Update	

Register New Provisional Project
[Apply for Provisional Eligibility](#)

2. After Selecting the **Apply for [Provisional/Operational] Eligibility**, the Tier 1 application screen will open with a Project drop-down containing the approved Operational or Provisional projects that do not already have a Tier 1 application in progress. The list of projects will be filtered to only show those that have at least 1 fuel type that has been designated as valid for Tier 1 eligibility.

Eligible fuel types are:

- a. Biogas - Landfill Gas
- b. Biogas - Anaerobic Digestion
- c. Clean Woody Biomass
- d. Herbaceous Biomass
- e. Adulterated Biomass - Renewable
- f. Fuel Cells - Renewable

- g. Fuel Cells - Non-Renewable
- h. Hydroelectric
- i. Solar
- j. Tidal/Ocean
- k. Wind

Eligibility Application

Eligibility Application Type

Eligibility: Tier 1

Project:

3. Complete all required fields, upload required documents and certifications before submitting the project to be certified

Vintage Type: New Existing

In-Service Date: (format: MM/DD/YYYY)

Documentation of Service Date if Applicable (formal letter, third party engineering report)

Required Document: [Formal letter declaring the date Commercial Operation has been achieved](#)

Required Document: [Third party engineering report or vendor commissioning report verifying the facility is fully commissioned and operating](#)

Required Document: [Information from NYISO or the local utility verifying the facility is available and capable of producing electricity, or from an internet-enabled electric meter for DER generation](#)

Required Document: [Procedures on fuel measurements and detailed recordkeeping on the use of both eligible and ineligible fuels and the energy produced by each fuel category](#)

Required Document: [Supplemental information](#)

Vintage Generation Facility Type:

Certifications

I certify that I am an Officer or otherwise authorized representative of the above-noted facility, and that all statements herein are true and accurate.

I understand that upon application for Operational Certification, I will need to complete all relevant requirements and provide all documentation as pertains below.

I understand that NYSERDA reserves the right to request additional information to confirm or clarify the information reported in this Application and to demonstrate the eligibility of this Facility under the New York Renewable Energy Standard, and I agree to provide any such information promptly. I also understand that NYSERDA or the PSC, or their authorized agents, may audit any applicant to verify the accuracy of any information included as part of this Application. I further understand that NYSERDA must be notified promptly of any material change in the information provided in this Application. I understand that failure to provide information as requested by NYSERDA, to allow an audit, or to accurately complete this Application may disqualify this Facility from RES eligibility.

I certify that the above information, and all information submitted, is complete, true, and accurate. I understand that this application may be disqualified if the requirements are not met.

Administrative Area

Eligible Fuel Types: **Solar**

Tier 1: Yes No

Tier 1 Percent Eligible: (format: x.xx)

- The account holder cannot make any changes to the Tier 1 eligibility required fields nor existing uploaded documents while an application is under review by NYSERDA. The pending Tier 1 application will display a status of **Pending** until it is approved or rejected by NYSERDA.

Project Management											Total Projects
NYGATS ID	Project	Project Status	QIP	QIP ID	Project Type	Review Data /Self-Report	Annual Review Date	Application	Application Status	Copy	Documents/ Attestations
GEN33805	Unit 1 - Test 2 Solar	Pending	Self Reporting	N33805	GEN	Self Report				Copy	View/Update
GEN33804	Unit 1 - Test Project Hydro	Approved	NYSERDA QIP	001	GEN	JUN2016	02/28/2018	Tier 1	Pending	Copy	View/Update

[Register New Project](#)
[Apply for Operational Eligibility](#)

- Account Holders can re-apply for eligibility if denied by NYSERDA by clicking on the Tier 1 Hyperlink located in the Application column of the Project Management Module

Provisional Eligibility Application for Upgraded Capacity

Capacity Upgrades will need to apply for the Tier 1 eligibility using the Provisional Project Registration before applying for the Tier 1 certification. The Provisional Project Registrations has been updated to include a Project Type of **Existing NYGATS Project**

- When creating a new Provisional Project Registration, there is a new radio button with two options:
 - New NYGATS Project [default]
 - Existing NYGATS Project

New Project Registration

Project Type

Project Type: *+ Provisional Project

New NYGATS Project Existing NYGATS Project
(Select only if registering for an upgrade)

ID, Name and Location Information

- When "Existing NYGATS Project" is selected, a new dropdown field appears "NYGATS Project Name". This dropdown contains all the existing projects for the account holder,

not including aggregate projects. This should return generators for provisional generator applications and import projects for provisional import applications

Project Type

Project Type: *+ Provisional Project

New NYGATS Project Existing NYGATS Project
(Select only if registering for an upgrade)

NYGATS Project Name:

ID, Name and Location Information

Plant Name: *

Unit Name: *

Street Address1: *

None
None
Unit B - Test 2 (GEN36210)
Unit 3 - Multi Fuel Test 2 (GEN36211)
Unit A - Test 1 (GEN33749)

3. When a project is selected, all fields in the Provisional Project Registration fields are pre-populated with the existing project information.

New Project Registration

Project Type

Project Type: *+ Provisional Project

New NYGATS Project Existing NYGATS Project
(Select only if registering for an upgrade)

NYGATS Project Name: Unit B - Test 2 (GEN36210)

ID, Name and Location Information

Plant Name: * Test 2

Unit Name: * Unit B

Street Address1: * 7314 County House Road

Street Address2:

City: * Auburn

Country: * UNITED STATES

State/Province: * NEW YORK

County: * CAYUGA

Zip/Postal: * 13021

4. After the Provisional Project Registration has been submitted, the Account Holder can apply for Provisional Eligibility using the **Apply for Provisional Eligibility** link in the Project Management Module

Provisional Projects

NYGATS ID	Project
PRO34966	Unit B - Test 2
PRO36212	Unit A - Test 1
PRO36213	Unit B - Test 2

[Register New Provisional Project](#)

[Apply for Provisional Eligibility](#)

5. After the Provisional Eligibility Application has been submitted for an Existing NYGATS Project for upgraded capacity, the Eligibility Application (Program Admin Report) will display the following fields in the project information section:
- Operational Nameplate Capacity (MW-AC) (from the Operational Project Name, should be empty if project is New)
 - Provisional Nameplate Capacity (MW-AC) (from the Provisional Project Application)
 - Nameplate Capacity Change (Provisional minus Operational).

Eligibility Application

Eligibility Application Type	
Eligibility:	<input checked="" type="radio"/> Tier 1
Project:	Unit B - Test 2
Project Information	
ID, Name and Location Information	
NYGATS ID:	PRO36213
Project Name:	Unit B - Test 2
Company Name:	Test Gen Account
Street Address 1:	7314 County House Road
Street Address 2:	
City:	Auburn
State:	NY
County:	CAYUGA
Zip/Postal:	13021
Country:	US
Facility Owner	
Name:	CH4 Generate Cayuga, LLC
Street Address 1:	555 De Haro Street
Street Address 2:	Suite 300
City:	San Francisco
State:	CA
Country:	US
ZIP/Postal:	94107
Telephone:	6464311907
Fax:	
Web Site URL:	www.generatecapital.com
Generator Information	
In-Service Date:	2018-05-01
Operational Nameplate Capacity (MW-AC):	633.000
Provisional Nameplate Capacity (MW-AC):	700.000
Nameplate Capacity Change:	67.000
Winter Capacity Factor:	85
Summer Capacity Factor:	85