

## IPNA Energy Analysis Qualifies as an Eligible FlexTech Analysis

Participating in [NYSERDA's FlexTech program](#) can help you cover the energy analysis costs of your IPNA report.

IPNA calculations must meet ASHRAE Level II audit standards and should include interactivity considerations and bin hour weather data. FlexTech accepts ASHRAE Level II or comparable calculations. Eligible energy study tasks may receive FlexTech cost sharing for study work performed by a Provider: ***non-energy/physical needs components do not qualify for funding.***

## FlexTech and IPNA Reporting Requirements

FlexTech and IPNA have some overlapping documentation and reporting requirements. Providers are encouraged to develop a single report that fulfills requirements of both programs.

The IPNA report does not require a specific structure for presenting information: Providers are encouraged to use the FlexTech Study Report Requirements, [Attachment B-1](#), to construct their energy study report. NYSERDA will accept the final study report deliverable in any format (Word, PDF, PowerPoint, Excel, etc.), if it includes all of the information identified in [Attachment B-1](#), such as:

- Executive Summary: A high-level project summary relevant to the customer's objectives
- Background: Information on customer and project that is relevant to study
- Project Results/Recommendations: All relevant results of the evaluated measures, including:
  - Project summary sheet
  - Evaluated measure findings
  - Economic analysis
  - Additional benefits
- Supporting Documentation
  - Historical energy costs
  - Energy or carbon savings calculations
  - Measured data logs
  - Project implementation cost estimates, along with sources of cost estimates

The content of the report should also be informed by the requirements of the [IPNA Standard](#).

## Streamlining of Required Documents

A [FlexTech Project Summary Sheet](#) is required for all FlexTech studies. This spreadsheet includes the customer's baseline energy information and evaluated energy measure metrics. The IPNA Tool has a tab called "FlexTech Project Summary" that automatically populates all relevant information for the FlexTech Project Summary Sheet into a template.

## FlexTech and IPNA Process Timing

After receipt of a complete [application package](#), NYSERDA review of each FlexTech submission may take approximately three to five weeks before applicants are notified of rejection or issuance of award. A complete FlexTech Application package must be submitted prior to commencing study work.

A project cannot begin scoping without a completed IPNA. Also, measures implemented from an IPNA scope may require additional time based on the Affordable Housing Agency (HPD, HDC, or HCR) loan closing schedule.

## Additional Program Opportunities for IPNA and FlexTech Projects:

[New York State Affordable Multifamily Energy Efficiency Program \(AMEEP\)](#)

An IPNA project that pursues implementation of measures via the comprehensive or non-comprehensive pathway may be eligible for AMEEP funding.

## Questions?

If you have any questions or would like to learn more about aligning the IPNA and FlexTech process, please email [IPNARreviews@nyserda.ny.gov](mailto:IPNARreviews@nyserda.ny.gov).